

MAY 18, 2020

Regular Meeting of Mayor and Council was convened at 7:02 p.m. on May 18, 2020 by audio conference via google meetings with Mayor Donovan presiding.

Mayor Edward Donovan read the statement re: Open Public Meetings Act of 1975 and that adequate notice has been provided by transmitting the Resolution of Annual Meetings to the Asbury Park Press and the Coast Star, by posting it in the Borough Hall on a bulletin board reserved for such announcements, and by posting it on the official website of the borough.

Mayor Donovan welcomed the audience and invited them to join in a moment of silent prayer and a salute to the Flag.

**ROLL CALL:** Present: Council Members Jason Bryant, Jeffrey Lee, Michael Mangan, Gregg Olivera, Richard Read, and James Walsh

Absent: None

Also present was Borough Attorney Mark Kitrick and Borough Administrator Thomas Flarity.

### **Audience Participation**

Council Member Mangan made a motion to open the meeting to the public, seconded by Council Member Walsh. Motion carried unanimously.

There being no comment, Council Member Olivera made a motion to close the public portion, seconded by Council Member Walsh. Motion carried unanimously.

### **Approval of Minutes:**

Regular Meeting Minutes - April 6, 2020

Council Member Olivera made a motion to approve the minutes, seconded by Council Member Lee. Motion carried unanimously.

### **Use of Borough Property**

- E30-20 Woman's Club Craft Fair – Request to Change Date to July 18/19.

Council Member Mangan made a motion to approve this request contingent on the social distancing and allowing such events by the governor's office, seconded by Council Member Read. Motion carried unanimously.

- Request for Potential Wedding – July 24, 2020

Council Mangan stated that these types of event will be considered by the council when a use of borough property is submitted with the fee being collected if the event is allowed to move forward 1 week prior to event, seconded by Council Member Read. Motion carried unanimously.

### **Workshop Discussion:**

Downtown Reopening – Discussion

Council Member Bryant stated the borough is looking to support the local merchants by closing Main Street on Wednesdays and Thursdays to allow for outside dining and shopping. He went over the

There was discussion on this topic.

### **Ordinance - First Reading and Introduction**

Borough attorney read ordinance 2319-20 by title for introduction.

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**CALENDAR YEAR 2020 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)**

Council Member Olivera made a motion to introduce ordinance 2319-20, seconded by Council Member Walsh. Motion carried by the following vote: “yes” Council Members Bryant, Lee, Mangan, Olivera, Read, and Walsh. “No” none.

**BUDGET INTRODUCTION & RELATED DOCUMENTS**

Mr. Schechter, borough auditor read the budget by title as allowed by law and advised that the summary will be advertised next week in the Coast Star.

Council Member Olivera made a motion to introduction the budget, seconded by Council Member Read. Motion carried by the following vote: “yes” Council Members Bryant, Lee, Mangan, Olivera, Read, and Walsh. “No” none.

Borough Administrator Flarity gave an update from OEM which include current COVID 19 cases and restrictions still in affect and some that might be lifted soon.

**CONSENT AGENDA**

**RESOLUTION  
115-2020**

**BE IT RESOLVED** by the Borough Council of the Borough of Manasquan, County of Monmouth, New Jersey, that Manasquan Hook & Ladder, Station 27-1 has submitted the attached members that qualify under Ordinance 2005-07 Section 7 for “Exemption from the Payment of Permit Fees” These members responded to 30% or more of the calls of the Unit or are Life Members of the Manasquan Hook and Ladder, Station 27-1.

**RESOLUTION  
116--2020**

**BE IT RESOLVED** by the Borough Council of the Borough of Manasquan, County of Monmouth, New Jersey, that Manasquan Hook & Ladder, Station 27-1 has submitted the attached members that qualify under Ordinance 2005-07 “Free Season Beach Badge and Parking Permit for Certain Members of the Manasquan Hook & Ladder Station 27-1.” These members responded to 30% or more of the calls of the Unit or are Life Members of the Manasquan Hook & Ladder Station 27-1.

**RESOLUTION  
117-2020**

**WHEREAS**, the Borough of Manasquan is desirous of appointing Part Time Seasonal Laborers for the Department of Public Works; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey, on this 18<sup>th</sup> day of May, 2020 appoint the following Department of Public Works employees to Seasonal Laborers:

- Shay Keating, Manasquan, at the hourly rate of \$15.00
- Jack Houston, Manasquan, the hourly rate of \$15.00

**RESOLUTION**

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**118-2020**

**BE IT RESOLVED** by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that the Borough of Manasquan retains the Professional Engineering services of Maser Consulting, 331 Newman Springs Roads Suite 203, Red Bank, New Jersey 07701, for purposes of providing professional services for engineering design, construction administration and permitting for the Mount Lane Culvert Improvements Project. Asability. Fees are as follows:

- Phase 1.0 Engineering Design Services \$36,200.00
- Phase 2.0 Construction Administration \$35,000.00
- Phase 3.0 Permitting Services \$11,000.00
- Phase 4.0 Reimbursable (if required) \$1,5 00.00

TOTAL ESTIMATED FEE \$83,700.00

for a total amount not to exceed \$83,700.00 for the service outlined in a proposal dated April 8, 2020.

**AND BE IT FURTHER RESOLVED** by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that the borough authorizes Task 1.0 with the provision that each subsequent task shall require additional authorization subject to the recommendation of the Governing Body.

**RESOLUTION  
119-2020**

**BE IT RESOLVED** by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that the Borough of Manasquan retains the services of Maser Consulting, 331 Newman Springs Roads Suite 203, Red Bank, New Jersey 07701, for purposes of providing professional services for the preparation and submittal of two grant applications for the 2021 NJDOT Municipal Aid Program. The fees are as follows:

- Prepare, coordinate and submit a complete Grant Application package.

for a total amount not to exceed \$5,200.00 for the service outlined in a proposal dated May 4, 2020.

**AND BE IT FURTHER RESOLVED** by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that the borough authorizes , with the provision that each subsequent task shall require additional authorization subject to the recommendation of the Governing Body.

**RESOLUTION  
120-2020**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE  
BOROUGH OF MANASQUAN, COUNTY OF MONMOUTH, NEW  
JERSEY, APPOINTING KEARA HOMAN AS ALTERNATE  
DEPUTY REGISTRAR**

**WHEREAS**, the Borough of Manasquan (“Manasquan”) is in need of a Alternate Deputy Registrar; and

**WHEREAS**, Keara Homan has received her certified Municipal Registrar Certification on February 28, 2020; and

**NOW, THEREFORE BE IT RESOLVED** on the 18<sup>th</sup> day of May, 2020, by the Borough Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey as follows:

1. Keara Homan is appointed as Alternate Deputy Registrar.
2. Increase to base pay of \$1,500.
3. The effective date of this appointment is May 18, 2020.
4. A certified copy of this resolution shall be sent to:  
Keara Homan

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232 Broad Street  
Manasquan, NJ 08736

**RESOLUTION  
121-2020**

**A RESOLUTION OF THE BOROUGH OF MANASQUAN,  
COUNTY OF MONMOUTH, STATE OF NEW JERSEY, WAIVING  
FOOD LICENSE FEE FOR THE 2020-2021 IN THE BOROUGH OF  
MANASQUAN**

**WHEREAS**, by reason of the threat of widespread community transmission of the Coronavirus, also known as SARS-Cov-2 and the resulting disease Covid-19, which affects the health, safety and welfare of the people of Manasquan; and

**WHEREAS**, On March 13, 2020 the Office of Emergency Management of the Borough of Manasquan declared a State of Emergency for the Borough of Manasquan; and

**WHEREAS**, on March 21, 2020, Governor Phil Murphy issued Executive Orders 107 and 108, cancelling social gatherings, directing New Jersey residents to remain home or at their place of residence, and requiring the closure of all non-essential retail businesses; and

**WHEREAS**, the Borough of Manasquan is desirous of waiving the 2020-2021 Food license fee in order to give a little be of relief in this unprecedented time.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, as follows:

1. Food License Fees for the 2020-2021 season are hereby waived.
2. Food License Applications will still need to be completed and submitted to the Municipal Clerk in order to receive an updated Certificate.

**RESOLUTION  
122-2020**

**WHEREAS**, the Borough of Manasquan is desirous of appointing Seasonal Beach Employees.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey, on this 18<sup>th</sup> day May, 2020 appoint the following Seasonal Beach Employees to work during the Summer Season, 2020.

**BADGE CHECKERS**

**\$9.00 Rate**

Layne Abadrabo  
Grace Adams  
Emma Bradley  
Emily Caccamise  
Kennedy Driscoll  
Lindsey Field  
Faith Franklin  
Grace Gisoldi  
Connor Heine  
Charlotte Immen  
Mike Matthews  
Ceili McCarthy  
Emily Murphy

**\$10.30 Rate**

Diane Cheer  
Gabby Farneti  
Anabel Ferraro  
Bella Introna  
Mike Khammar  
Taylor Martin  
Amanda Mechlinski  
Catherine Minar  
Kelly Mullaney  
Cynthia O'Boyle  
Liam Pastelak  
Peter Pastelak  
Alexa Pelican

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Grace O'Boyle  
Keiran Pastelak  
Alden Purcell  
Madison Spera  
Abby Tigar  
Ben Tigar  
Olivia White

Cindy Powers  
Delaney Purcell  
Katharine Sokolowski  
Mariesa Sollecito  
Anna Southwell  
Jane Stemmermann  
Jessica Waldeyer  
Samantha Wanamaker

**PARKING LOTS**

**\$11.50 Rate**

Jack Burke  
Jack Cheer  
Will Christen  
Robert Fischer  
John Forte  
Christian Martin  
Steve Hannaway  
Zachary Radi  
Barry Sullivan  
Rick Trimble

**BEACH EMS**

**\$14.00 Rate**

Thomas Hartman  
Jerry Hall  
Jill Wells  
Alec Wells  
Douglas Wells  
John O' Grady  
Michael Lauber  
Eric McLaughlin

**OFFICE**

Eileen McFadden	\$17.75
Tracy Sullivan	\$17.75
Heather Saake	\$13.75 / \$17.75
Laurie Brandon	\$13.75
Jessica Ridley	\$10.30 (Checker)/ \$12.50 (Office)
Mary Kate Wolter	\$10.30 (Checker)/\$12.50 (Office)
Alexa Pelican	\$10.30 (Checker)/\$12.50 (Office)
Anna Southwell	\$10.30 (Checker)/\$12.50 (Office)
Kevin Wall	\$13.75 Office
Taylor Martin	\$10.30 (Checker)/\$12.50 (Office)
Jessica Szumlicz	\$12.50 (Office)
Gabby Farneti	\$12.50 (Office)

**BEACH PATROL**

Frank Cavalieri	\$17.75
Mike Hurden	\$17.75
John Campbell	\$11.00
Steve Wolter	\$13.00/ \$17.75
Steve Powers	\$13.00/\$17.75
Michael Texter	\$13.00/\$17.75
Thomas Hall	\$12.00
Vincent Camponile	\$11.00
Gary McTighe	\$13.00
Ron DePasquale	\$13.00
Glenn Kritch III	\$12.50
Paul Mabin	\$13.00
Robert Bannick	\$12.50
Robert Wallace	\$12.00
Ronald Gaffney	\$12.00
Kevin Wall	\$12.50
Thomas Bazzini	\$12.00

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**BEACH CREW**

Kevin Keefe	\$14.50 (rake)
Ethan Kotar	\$12.00
Trevor Wells	\$9.00
Brandon Wall	\$13.00 / (Rake - 13.50)
Sean Brunns	\$10.30
Jason Campbell	\$9.00
Cory Sutton	\$9.00
Spence Muly	\$9.00
Nick Wagner	\$10.30
Jack Houston	\$10.30
Joshua Terry	\$9.00
John Revell	\$13.00
Cade Saito	\$8.00
Cali Saito	\$8.00

**RESOLUTION  
123-2020**

**WHEREAS**, due to the COVID-19 pandemic and the State and Federal declarations of a major disaster throughout New Jersey, the governing body of the Borough of Manasquan wishes to authorize the CFO and the Recreation Superintendent the ability to issue refunds for the April and June Recreation dances

**NOW THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey, on this 18<sup>th</sup> day of May 2020 authorize the CFO and Recreation Superintendent to refund fees for prepaid dance tickets for the April and June dances.

**RESOLUTION  
124--2020**

**BE IT RESOLVED** by the Borough Council of the Borough of Manasquan, County of Monmouth, New Jersey, that Manasquan First Aid Squad has submitted the attached members that qualify under Ordinance 2005-07 "Free Season Beach Badge and Parking Permit for Certain Members of the Manasquan First Aid Squad." These members responded to 30% or more of the calls of the Unit or are Life Members of the Manasquan First Aid Squad.

**RESOLUTION  
125-2020**

**BE IT RESOLVED** by the Borough Council of the Borough of Manasquan, County of Monmouth, New Jersey, that Manasquan First Aid Squad has submitted the attached members that qualify under Ordinance 2005-07 Section 7 for "Exemption from the Payment of Permit Fees" These members responded to 20% or more of the calls of the Unit or are Life Members of the Manasquan First Aid Squad.

**RESOLUTION  
126-2020**

**BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN, IN THE County of Monmouth, New Jersey (not less than three (3) members thereof affirmatively concurring) as follows:**

1. All bills or claims as reviewed and approved by the Administration & Finance Committee and as set forth in this Resolution are hereby approved for payment.
2. The Mayor, Municipal Clerk and Chief Financial Officer are hereby authorized and directed to sign checks in payment of bills and claims which are hereby approved.

The computer print-out of the list of checks will be on file in the Clerk's Office.

Current Fund	\$1,968,446.27
Capital Fund	\$48,790.30
Water/Sewer Fund	\$16,721.09
Water/Sewer Utility Fund	\$3,950.00
Beach Utility Fund	\$11,735.59
Beach Capital Fund	\$150.00
Recreation Building Trust	\$300.00
Recreation Trust	\$990.50
Affordable Housing	\$554.50
Animal Trust	\$7.20
Developer's Escrow Trust	\$912.00

Council Member Walsh made a motion to approve the Consent Agenda, seconded by Council Member Lee. Motion carried by the following vote: "yes" Council Members Bryant, Lee, Mangan, Olivera, Read, and Walsh. "No" none.

**Ordinances – Second Reading**

The Borough Attorney read the title of ordinance 2318-20 for second reading and final hearing.

**BOND ORDINANCE PROVIDING FOR IMPROVEMENTS TO VARIOUS DRAINAGE SYSTEMS IN AND BY THE BOROUGH OF MANASQUAN, IN THE COUNTY OF MONMOUTH, NEW JERSEY, APPROPRIATING \$600,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$570,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF**

Council Member Read made a motion to open the hearing to the public, seconded by Council Member Walsh. Motion carried unanimously.

There being no comment, Council Member Read made a motion to close the public portion, seconded by Council Member Walsh. Motion carried unanimously.

Council Member Walsh made a motion to pass and publish ordinance 2318-20 according to law, seconded by Council Member Lee. Motion carried by the following vote: "yes" Council Members Bryant, Lee, Mangan, Olivera, Read, and Walsh. "No" none.

**Committee Reports**

Public Works Committee – Council Member Walsh advised that there was a lot of road closures last week due to road work being performed. He advised that the only project that the Borough was doing is East Main Street.

Administration Committee – Council Member Read thanked council for approving Keara Homan to Alternate Deputy Registrar and advised that the administration of the borough is working hard.

Finance Committee – Council Member Olivera thanked Amy and all staff that made it possible to get the budget ready.

Code & Zoning Committee – Council Member Bryant reported that the code/construction/zoning departments are moving forward with inspections. He also took a question from the Mayor inquiring about construction inspections and how are they being done. He advised that inspections are continuing in person.

Public Safety Committee – Council Member Lee advised that the town is waiting to receive a list from civil service in order to hire 2 new police officer.

Beach& Recreation Committee – Council Member Mangan thanked Amy Spera and Tom Flarity for their hard work in an effort to get the beach going for the season. He stated that there was a big group of people that stepped up to help get badges fulfilled and ready for distribution.

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**Audience Participation**

Council Member Olivera made a motion to open the public portion, seconded by Council Member Mangan. Motion carried unanimously.

Mary Ryan, 113 Beachfront inquired about the plans for the downtown reopening.

Council Member Bryant reported on the concept and stated that there is still much to do to get to the point of closing Main Street 2 nights a week.

Council Member Olivera made a motion to close the public portion, seconded by Council Member Mangan. Motion carried unanimously.

Council Member Walsh made a motion to close the regular meeting at 7:53 p.m., seconded by Council Member Lee. Motion carried unanimously.

Respectively submitted,



Barbara Ilaria

DATE APPROVED 6/15/2020